

Courthouse Walk HOA Board and Member Meeting

August 31, 2017

Rockville Library, 21 Maryland Avenue

Board Members present: Brian Callaghan, David Stupar, Michael Cook, Jonathan Locke, John Moeller

Summit Management present: Blake Wood

Number of HOA Members Present (excluding Board): 8

General Items of Note:

- Dead wood in tree outside 328 near the mail boxes that needs to be cut out and will be during our next "tree day". Blake will see which dates are available for our contractor to do the tree day. This tree will be reassessed next year to see whether a replacement is needed but the general feeling of the board was to try retain this large tree
- HOA to do a walk through in September to assess trees and come up with tree plan to include replacement of trees behind the 330-338 units and by Ms. Kowblansky's unit. The board will assess the weeds growing around the trees and ensure that our contractor takes care of these.
- Insurance will be renewed in oct and a Blake is getting quotes.
- Stolburg has offered a new quote for the next three years. Blake will get at least one other quote from a company that other Summit Management HOAs recommend.
- The company "Standard" (sp?) scrapped and repainted the yellow curbs.
- The berm that was built to stop water from running behind the even 330 units could be extended by a contractor that Blake recommended (name?). It will be asphalt this time. Blake will get a quote.
- Ballast needs to be replaced in lamp outside 334. Blake will fix.
- Blake will get a quote for removal of dead bushes at top of fire lane by 334. We will also in the future consider placing in new bushes that thrive in shade.
- Blake will send out a reminder about trash notices.
- Blake to send a letter to 224 which is a rented unit that is airbnb-ing two rooms out.
- Emily has left. Need new board member. John Moeller was voted in as a replacement board member to serve the remainder of Emily's term.
- 211/213 - HOA will remove and replace tree. Michael will discuss what type of tree with owners of those units.