

Courthouse Walk HOA Board and Member Meeting

May 5, 2017

Stella Warner Council Office Building, 100 Maryland Ave

Board Members present: Brian Callaghan, David Stupar, Michael Cook, Jonathan Locke (*Emily Nolan not present*)

Summit Management present: Blake Wood

Number of HOA Members Present (excluding Board): 4

General Items of Note:

- The following new trees were ordered from, and planted by, Stadler Nurseries for a total of \$3,125

House Number Lynn Manor Drive	Tree	Location Planting Instructions
224/226	Japanese Zelkova	Between 224 and 226 near the road
211, 301	Leland Cypress	In the public space just back of 211 and near 301. (Officially, according to the original plat, 211 is in lot #78 and 311 is in lot #74. I have the plat, which I will make available to the planter.)
217, 301	Leland Cypress	In the public space just outside the rear of 217 (originally lot #75) and 301 (lot #74).
217	Kousa Dogwood	Between 217 and Lynn Manor Drive
320	Japanese Zelkova	Corner of 320 next to fire hydrant near the road.
317/321	Leland Cypress	Between 317 and 321 near the road
329	Redbud	In front of 329 near the road where the old tree was removed
334	Kousa Dogwood	Back corner of 334 towards the walking path and road.

- Management update:
  - Stolburg provided a quote for top dressing of turf areas
  - Action Item: Blake to get quotes for TruGreen and David's landscaper for grass reinvigoration
  - Action Item: Blake to get quotes for yellow curb repaint
  - Motion and seconded to pay for \$500 fix of grate near 320
  - AOB
    - Action Item: Blake to get quotes for new fences at the back. Then we will send out a letter to all HOA owners to see who wants to be part of a group fence replacement contract.

- Action Item: Blake to send out request for emergency contact information that is voluntary but would aid the contact list.
  - Action Item: Architectural walk-through. David will send out an email for dates. Blake will also send out a letter to residents about the review.
- **Action Item:** Blake to contact Rockville City to check on the status of fixing the tree root broken path at the back of the HOA
- **Action Item:** Blake will request that the Mosquito control company set traps to objectively assess worst locations within our HOA grounds. Blake will then seek advice on areas to spray and costs from the company. The Board will then consider options via email to ensure that may contract is in place soon to ensure that we start at the beginning of the Mosquito season